

**MTTA**

**Call Center Roof Replacement, Administration  
and Maintenance Facility Skylight  
Replacement and Repair**

**Technical Specifications**

June 8, 2022

**Owner:**

Metropolitan Tulsa Transit Authority  
510 South Rockford Avenue  
Tulsa, Oklahoma 74103

**Architect:**

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**SECTION 011000  
SUMMARY**

**PART 1 GENERAL**

**1.01 PROJECT**

- A. Project Name: MTTTA Call Center Roof Replacement, Administration and Maintenance Building Skylight Replacement and Repair.
- B. Architect's Name: GH2 Architects, LLC.
- C. The Project consists of the roof replacement of MTTA's Call Center building and the Replacement and Repair of the Administration and Maintenance Building's skylights.

**1.02 CONTRACT DESCRIPTION**

- A. Contract Type: A single prime contract based on a Stipulated Price.

**1.03 DESCRIPTION OF ALTERATIONS WORK**

- A. Scope of demolition and removal work is shown on drawings.
- B. Scope of alterations work is indicated on drawings.

**1.04 OWNER OCCUPANCY**

- A. Owner intends to continue to occupy portions of the existing building during the entire construction period.
- B. Cooperate with Owner to minimize conflict and to facilitate Owner's operations.
- C. Schedule the Work to accommodate Owner occupancy.

**1.05 CONTRACTOR USE OF SITE AND PREMISES**

- A. Arrange use of site to allow:
  - 1. Owner occupancy.
  - 2. Use of site by the public.
- B. Provide access to and from site as required by law and by Owner:
  - 1. Emergency Building Exits During Construction: Keep all exits required by code open during construction period; provide temporary exit signs if exit routes are temporarily altered.
  - 2. Do not obstruct roadways, sidewalks, or other public ways without permit and/or Owner's permission.
- C. Utility Outages and Shutdown:
  - 1. Limit disruption of utility services to hours the building is unoccupied.
  - 2. Do not disrupt or shut down life safety systems, including but not limited to fire sprinklers and fire alarm system, without 7 days notice to Owner and authorities having jurisdiction.
  - 3. Prevent accidental disruption of utility services to other facilities.

**PART 2 PRODUCTS - NOT USED**

**PART 3 EXECUTION - NOT USED**

**END OF SECTION**

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**SECTION 012000  
PRICE AND PAYMENT PROCEDURES**

**PART 1 GENERAL**

**1.01 SECTION INCLUDES**

- A. Procedures for preparation and submittal of applications for progress payments.
- B. Documentation of changes in Contract Sum and Contract Time.
- C. Change procedures.
- D. Correlation of Contractor submittals based on changes.
- E. Procedures for preparation and submittal of application for final payment.

**1.02 SCHEDULE OF VALUES**

- A. Use Schedule of Values Form: AIA G703.
- B. Forms filled out by hand will not be accepted.
- C. Submit Schedule of Values within 15 days after date of Owner-Contractor Agreement.
- D. Format: Utilize the Table of Contents of this Project Manual. Identify each line item with number and title of the specification Section.
- E. Include separately from each line item, a direct proportional amount of Contractor's overhead and profit.
- F. Revise schedule to list approved Change Orders, with each Application For Payment.

**1.03 APPLICATIONS FOR PROGRESS PAYMENTS**

- A. Payment Period: Submit at intervals stipulated in the Agreement.
- B. Forms filled out by hand will not be accepted.
- C. For each item, provide a column for listing each of the following:
  - 1. Item Number.
  - 2. Description of work.
  - 3. Scheduled Values.
  - 4. Previous Applications.
  - 5. Work in Place and Stored Materials under this Application.
  - 6. Authorized Change Orders.
  - 7. Total Completed and Stored to Date of Application.
  - 8. Percentage of Completion.
  - 9. Balance to Finish.
  - 10. Retainage.
- D. Execute certification by signature of authorized officer.
- E. Use data from approved Schedule of Values. Provide dollar value in each column for each line item for portion of work performed and for stored products.
- F. List each authorized Change Order as a separate line item, listing Change Order number and dollar amount as for an original item of work.
- G. Submit a digital copy of each Application for Payment.
- H. Include the following with the application:
  - 1. Transmittal letter as specified for submittals in Section 013000.
  - 2. Construction progress schedule, revised and current as specified in Section 013000.
  - 3. Partial release of liens from major subcontractors and vendors.
  - 4. Affidavits attesting to off-site stored products.
- I. When Architect requires substantiating information, submit data justifying dollar amounts in question. Provide one copy of data with cover letter for each copy of submittal. Show application number and date, and line item by number and description.

#### **1.04 MODIFICATION PROCEDURES**

- A. For minor changes not involving an adjustment to the Contract Sum or Contract Time, Architect will issue instructions directly to Contractor.
- B. For other required changes, Architect will issue a document signed by Owner instructing Contractor to proceed with the change, for subsequent inclusion in a Change Order.
  - 1. The document will describe the required changes and will designate method of determining any change in Contract Sum or Contract Time.
  - 2. Promptly execute the change.
- C. For changes for which advance pricing is desired, Architect will issue a document that includes a detailed description of a proposed change with supplementary or revised drawings and specifications, a change in Contract Time for executing the change with a stipulation of any overtime work required and the period of time during which the requested price will be considered valid. Contractor shall prepare and submit a fixed price quotation within 14 days.
- D. Computation of Change in Contract Amount: As specified in the Agreement and Conditions of the Contract.
- E. Substantiation of Costs: Provide full information required for evaluation.
  - 1. On request, provide the following data:
    - a. Quantities of products, labor, and equipment.
    - b. Taxes, insurance, and bonds.
    - c. Overhead and profit.
    - d. Justification for any change in Contract Time.
    - e. Credit for deletions from Contract, similarly documented, including overhead and profit.
  - 2. Support each claim for additional costs with additional information:
    - a. Origin and date of claim.
    - b. Dates and times work was performed, and by whom.
    - c. Time records and wage rates paid.
    - d. Invoices and receipts for products, equipment, and subcontracts, similarly documented.
- F. Execution of Change Orders: Architect will issue Change Orders for signatures of parties as provided in the Conditions of the Contract.
- G. After execution of Change Order, promptly revise Schedule of Values and Application for Payment forms to record each authorized Change Order as a separate line item and adjust the Contract Sum.
- H. Promptly revise progress schedules to reflect any change in Contract Time, revise sub-schedules to adjust times for other items of work affected by the change, and resubmit.
- I. Promptly enter changes in Project Record Documents.

#### **1.05 APPLICATION FOR FINAL PAYMENT**

- A. Prepare Application for Final Payment as specified for progress payments, identifying total adjusted Contract Sum, previous payments, and sum remaining due.
- B. Application for Final Payment will not be considered until the following have been accomplished:
  - 1. All closeout procedures specified in Section 017000.

#### **PART 2 PRODUCTS - NOT USED**

#### **PART 3 EXECUTION - NOT USED**

**END OF SECTION**



**SECTION 012300  
ALTERNATES**

**PART 1 GENERAL**

**1.01 SECTION INCLUDES**

- A. Description of Alternates.
- B. Procedures for pricing Alternates.
- C. Documentation of changes to Contract Price and Contract Time.

**1.02 ACCEPTANCE OF ALTERNATES**

- A. Alternates quoted on Bid Forms will be reviewed and accepted or rejected at Owner's option. Accepted Alternates will be identified in the Owner-Contractor Agreement.
- B. Coordinate related work and modify surrounding work to integrate the Work of each Alternate.

**1.03 SCHEDULE OF ALTERNATES;**

- A. Alternate No. 1 - Existing coping replacement: Replace coping as outlined in the Construction Documents.

**PART 2 PRODUCTS - NOT USED**

**PART 3 EXECUTION - NOT USED**

**END OF SECTION**

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**SECTION 013000  
ADMINISTRATIVE REQUIREMENTS**

**PART 1 GENERAL**

**1.01 SECTION INCLUDES**

- A. General administrative requirements.
- B. Electronic document submittal service.
- C. Preconstruction meeting.
- D. Progress meetings.
- E. Construction progress schedule.
- F. Progress photographs.
- G. Coordination drawings.
- H. Submittals for review, information, and project closeout.
- I. Number of copies of submittals.
- J. Requests for Information (RFI) procedures.
- K. Submittal procedures.

**1.02 RELATED REQUIREMENTS**

- A. Section 016000 - Product Requirements: General product requirements.
- B. Section 017000 - Execution and Closeout Requirements: Additional coordination requirements.
- C. Section 017800 - Closeout Submittals: Project record documents; operation and maintenance data; warranties and bonds.

**1.03 GENERAL ADMINISTRATIVE REQUIREMENTS**

- A. Make the following types of submittals to Architect:
  - 1. Requests for Interpretation (RFI).
  - 2. Shop drawings, product data, and samples.
  - 3. Test and inspection reports.
  - 4. Design data.
  - 5. Manufacturer's instructions and field reports.
  - 6. Applications for payment and change order requests.
  - 7. Progress schedules.
  - 8. Coordination drawings.
  - 9. Contractor's Punch List, Correction Punch List and Final Correction Punch List for Substantial Completion.
  - 10. Closeout submittals.

**PART 2 PRODUCTS - NOT USED**

**PART 3 EXECUTION**

**3.01 ELECTRONIC DOCUMENT SUBMITTAL SERVICE**

- A. All documents transmitted for purposes of administration of the contract are to be in electronic (PDF, MS Word, or MS Excel) format, as appropriate to the document, and transmitted via an Internet-based submittal service that receives, logs and stores documents, provides electronic stamping and signatures, and notifies addressees via email.
  - 1. Besides submittals for review, information, and closeout, this procedure applies to Requests for Interpretation (RFIs), progress documentation, contract modification documents (e.g. supplementary instructions, change proposals, change orders), applications for payment, field reports and meeting minutes, Contractor's correction punchlist, and any other document any participant wishes to make part of the project record.

2. Contractor and Architect are required to use this service.
  3. It is Contractor's responsibility to submit documents in allowable format.
  4. Subcontractors, suppliers, and Architect's consultants will be permitted to use the service at no extra charge.
  5. Users of the service need an email address, internet access, and PDF review software that includes ability to mark up and apply electronic stamps (such as Adobe Acrobat, [www.adobe.com](http://www.adobe.com), or Bluebeam PDF Revu, [www.bluebeam.com](http://www.bluebeam.com)), unless such software capability is provided by the service provider.
  6. Paper document transmittals will not be reviewed; emailed electronic documents will not be reviewed.
  7. All other specified submittal and document transmission procedures apply, except that electronic document requirements do not apply to samples or color selection charts.
- B. Submittal Service: The selected service is:
1. Architect's Electronic Document Submittal Service: TonicDM.

### **3.02 PRECONSTRUCTION MEETING**

- A. Owner will schedule a meeting after Notice of Award.
- B. Attendance Required:
1. Owner.
  2. Architect.
  3. Contractor.
- C. Agenda:
1. Execution of Owner-Contractor Agreement.
  2. Submission of executed bonds and insurance certificates.
  3. Submission of list of subcontractors, list of products, schedule of values, and progress schedule.
  4. Submission of initial Submittal schedule.
  5. Designation of personnel representing the parties to Contract .
  6. Procedures and processing of field decisions, submittals, substitutions, applications for payments, proposal request, Change Orders, and Contract closeout procedures.
  7. Scheduling.
- D. Record minutes and distribute copies within two days after meeting to participants, with copies to Architect, Owner, participants, and those affected by decisions made.

### **3.03 PROGRESS MEETINGS**

- A. Schedule and administer meetings throughout progress of the work at maximum bi-monthly intervals.
- B. Make arrangements for meetings, prepare agenda with copies for participants, preside at meetings.
- C. Attendance Required:
1. Owner.
  2. Architect.
  3. Contractor's Project Manager and Superintendent.
- D. Agenda:
1. Review minutes of previous meetings.
  2. Review of work progress.
  3. Field observations, problems, and decisions.
  4. Identification of problems that impede, or will impede, planned progress.
  5. Review of submittals schedule and status of submittals.
  6. Review of off-site fabrication and delivery schedules.
  7. Maintenance of progress schedule.
  8. Corrective measures to regain projected schedules.

9. Planned progress during succeeding work period.
  10. Maintenance of quality and work standards.
  11. Effect of proposed changes on progress schedule and coordination.
  12. Other business relating to work.
- E. Record minutes and distribute copies within two days after meeting to participants, with two copies to Architect, Owner, participants, and those affected by decisions made.

### **3.04 CONSTRUCTION PROGRESS SCHEDULE**

- A. Within 10 days after date of the Agreement, submit preliminary schedule defining planned operations for the first 60 days of work, with a general outline for remainder of work.
- B. If preliminary schedule requires revision after review, submit revised schedule within 10 days.
- C. Within 20 days after review of preliminary schedule, submit draft of proposed complete schedule for review.
  1. Include written certification that major contractors have reviewed and accepted proposed schedule.
- D. Within 10 days after joint review, submit complete schedule.
- E. Submit updated schedule with each Application for Payment.

### **3.05 PROGRESS PHOTOGRAPHS**

- A. Submit photographs with each application for payment, taken not more than 3 days prior to submission of application for payment.
- B. Maintain one set of all photographs at project site for reference; same copies as submitted, identified as such.
- C. Photography Type: Digital; electronic files.
- D. Digital Photographs: 24 bit color, minimum resolution of 1600 by 1200 ("2 megapixel"), in JPG format; provide files unaltered by photo editing software.
  1. Delivery Medium: TonicDM.
  2. File Naming: Include project identification, date and time of view, and view identification.
  3. Point of View Sketch: Include digital copy of point of view sketch with each electronic submittal; include point of view identification in each photo file name.

### **3.06 COORDINATION DRAWINGS**

- A. Review drawings prior to submission to Architect.

### **3.07 REQUESTS FOR INFORMATION(RFI)**

- A. Definition: A request seeking one of the following:
  1. An interpretation, amplification, or clarification of some requirement of Contract Documents arising from inability to determine from them the exact material, process, or system to be installed; or when the elements of construction are required to occupy the same space (interference); or when an item of work is described differently at more than one place in the Contract Documents.
- B. Whenever possible, request clarifications at the next appropriate project progress meeting, with response entered into meeting minutes, rendering unnecessary the issuance of a formal RFI.
- C. Preparation: Prepare an RFI immediately upon discovery of a need for interpretation of the Contract Documents. Failure to submit a RFI in a timely manner is not a legitimate cause for claiming additional costs or delays in execution of the work.
  - a. Review, coordinate, and comment on requests originating with subcontractors and/or materials suppliers.
  - b. Do not forward requests which solely require internal coordination between subcontractors.
  2. Prepare using software provided by the Electronic Document Submittal Service.
  3. Combine RFI and its attachments into a single electronic file. PDF format is preferred.

- D. Reason for the RFI: Prior to initiation of an RFI, carefully study all Contract Documents to confirm that information sufficient for their interpretation is definitely not included.
1. Include in each request Contractor's signature attesting to good faith effort to determine from the Contract Documents information requiring interpretation.
  2. Unacceptable Uses for RFIs: Do not use RFIs to request the following::
    - a. Approval of submittals (use procedures specified elsewhere in this section).
    - b. Approval of substitutions (see Section - 016000 - Product Requirements)
    - c. Changes that entail change in Contract Time and Contract Sum (comply with provisions of the Conditions of the Contract).
    - d. Different methods of performing work than those indicated in the Contract Drawings and Specifications (comply with provisions of the Conditions of the Contract).
  3. Improper RFIs: Requests not prepared in conformance to requirements of this section, and/or missing key information required to render an actionable response. They will be returned without a response, with an explanatory notation.
  4. Frivolous RFIs: Requests regarding information that is clearly indicated on, or reasonably inferable from, the Contract Documents, with no additional input required to clarify the question. They will be returned without a response, with an explanatory notation.
- E. Content: Include identifiers necessary for tracking the status of each RFI, and information necessary to provide an actionable response.
1. Official Project name and number, and any additional required identifiers established in Contract Documents.
  2. Owner's, Architect's, and Contractor's names.
  3. Discrete and consecutive RFI number, and descriptive subject/title.
  4. Issue date, and requested reply date.
  5. Reference to particular Contract Document(s) requiring additional information/interpretation. Identify pertinent drawing and detail number and/or specification section number, title, and paragraph(s).
  6. Annotations: Field dimensions and/or description of conditions which have engendered the request.
  7. Contractor's suggested resolution: A written and/or a graphic solution, to scale, is required in cases where clarification of coordination issues is involved, for example; routing, clearances, and/or specific locations of work shown diagrammatically in Contract Documents. If applicable, state the likely impact of the suggested resolution on Contract Time or the Contract Sum.
- F. Attachments: Include sketches, coordination drawings, descriptions, photos, submittals, and other information necessary to substantiate the reason for the request.
- G. RFI Log: Prepare and maintain a tabular log of RFIs for the duration of the project.
1. Indicate current status of every RFI. Update log promptly and on a regular basis.
  2. Note dates of when each request is made, and when a response is received.
  3. Highlight items requiring priority or expedited response.
  4. Highlight items for which a timely response has not been received to date.
  5. Identify and include improper or frivolous RFIs.
- H. Review Time: Architect will respond and return RFIs to Contractor within seven calendar days of receipt. For the purpose of establishing the start of the mandated response period, RFIs received after 3:00 PM will be considered as having been received on the following regular working day.
1. Response period may be shortened or lengthened for specific items, subject to mutual agreement, and recorded in a timely manner in progress meeting minutes.
- I. Responses: Content of answered RFIs will not constitute in any manner a directive or authorization to perform extra work or delay the project. If in Contractor's belief it is likely to lead to a change to Contract Sum or Contract Time, promptly issue a notice to this effect, and follow up with an appropriate Change Order request to Owner.

1. Response may include a request for additional information, in which case the original RFI will be deemed as having been answered, and an amended one is to be issued forthwith. Identify the amended RFI with an R suffix to the original number.
2. Do not extend applicability of a response to specific item to encompass other similar conditions, unless specifically so noted in the response.
3. Upon receipt of a response, promptly review and distribute it to all affected parties, and update the RFI Log.
4. Notify Architect within seven calendar days if an additional or corrected response is required by submitting an amended version of the original RFI, identified as specified above.

### **3.08 SUBMITTAL SCHEDULE**

- A. Submit to Architect for review a schedule for submittals in tabular format.
  1. Format schedule to allow tracking of status of submittals throughout duration of construction.
  2. Arrange information to include scheduled date for initial submittal, specification number and title, submittal category (for review or for information), description of item of work covered, and role and name of subcontractor.

### **3.09 SUBMITTALS FOR REVIEW**

- A. When the following are specified in individual sections, submit them for review:
  1. Product data.
  2. Shop drawings.
  3. Samples for selection.
  4. Samples for verification.
- B. Submit to Architect for review for the limited purpose of checking for conformance with information given and the design concept expressed in the contract documents.
- C. Samples will be reviewed for aesthetic, color, or finish selection.
- D. After review, provide copies and distribute in accordance with SUBMITTAL PROCEDURES article below and for record documents purposes described in Section 017800 - Closeout Submittals.

### **3.10 SUBMITTALS FOR INFORMATION**

- A. When the following are specified in individual sections, submit them for information:
  1. Design data.
  2. Certificates.
  3. Test reports.
  4. Inspection reports.
  5. Manufacturer's instructions.
  6. Manufacturer's field reports.
  7. Other types indicated.
- B. Submit for Architect's knowledge as contract administrator or for Owner.

### **3.11 SUBMITTALS FOR PROJECT CLOSEOUT**

- A. Submit Correction Punch List for Substantial Completion.
- B. Submit Final Correction Punch List for Substantial Completion.
- C. Submit for Owner's benefit during and after project completion.

### **3.12 NUMBER OF COPIES OF SUBMITTALS**

- A. Electronic Documents: Submit one electronic copy in PDF format; an electronically-marked up file will be returned. Create PDFs at native size and right-side up; illegible files will be rejected.
- B. Samples: Submit the number specified in individual specification sections; one of which will be retained by Architect.

1. After review, produce duplicates.
2. Retained samples will not be returned to Contractor unless specifically so stated.

### **3.13 SUBMITTAL PROCEDURES**

- A. General Requirements:
  1. Deliver each submittal on date noted in submittal schedule, unless an earlier date has been agreed to by all affected parties, and is of the benefit to the project.
    - a. Upload submittals in electronic form to Electronic Document Submittal Service website.
  2. Incomplete submittals will not be reviewed, unless they are partial submittals for distinct portion(s) of the work, and have received prior approval for their use.
  3. Submittals not requested will be recognized, and will be returned "Not Reviewed",
- B. Product Data Procedures:
  1. Submit only information required by individual specification sections.
  2. Collect required information into a single submittal.
  3. Submit concurrently with related shop drawing submittal.
  4. Do not submit (Material) Safety Data Sheets for materials or products.
- C. Shop Drawing Procedures:
  1. Prepare accurate, drawn-to-scale, original shop drawing documentation by interpreting the Contract Documents and coordinating related work.
  2. Do not reproduce the Contract Documents to create shop drawings.
  3. Generic, non-project-specific information submitted as shop drawings do not meet the requirements for shop drawings.
- D. Samples Procedures:
  1. Transmit related items together as single package.
  2. Identify each item to allow review for applicability in relation to shop drawings showing installation locations.
- E. Transmit each submittal with a copy of approved submittal form.
- F. Sequentially number the transmittal form. Revise submittals with original number and a sequential alphabetic suffix.
- G. Identify Project, Contractor, Subcontractor or supplier; pertinent drawing and detail number, and specification section number, as appropriate on each copy.
- H. Apply Contractor's stamp, signed or initialed certifying that review, approval, verification of Products required, field dimensions, adjacent construction Work, and coordination of information is in accordance with the requirements of the Work and Contract Documents.
- I. Schedule submittals to expedite the Project, and coordinate submission of related items.
- J. For each submittal for review, allow 15 days excluding delivery time to and from the Contractor.
- K. Identify variations from Contract Documents and Product or system limitations that may be detrimental to successful performance of the completed Work.
- L. Provide space for Contractor and Architect review stamps.
- M. When revised for resubmission, identify all changes made since previous submission.
- N. Distribute reviewed submittals as appropriate. Instruct parties to promptly report any inability to comply with requirements.

### **3.14 SUBMITTAL REVIEW**

- A. Submittals for Review: Architect will review each submittal, and approve, or take other appropriate action.
- B. Submittals for Information: Architect will acknowledge receipt and review. See below for actions to be taken.



- C. Architect's actions will be reflected by marking each returned submittal using virtual stamp on electronic submittals.

**END OF SECTION**

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**SECTION 014000  
QUALITY REQUIREMENTS**

**PART 1 GENERAL**

**1.01 SECTION INCLUDES**

- A. Submittals.
- B. Control of installation.
- C. Tolerances.
- D. Manufacturers' field services.
- E. Defect Assessment.

**PART 2 PRODUCTS - NOT USED**

**PART 3 EXECUTION**

**3.01 CONTROL OF INSTALLATION**

- A. Monitor quality control over suppliers, manufacturers, products, services, site conditions, and workmanship, to produce Work of specified quality.
- B. Comply with manufacturers' instructions, including each step in sequence.
- C. Should manufacturers' instructions conflict with Contract Documents, request clarification from Architect before proceeding.
- D. Comply with specified standards as minimum quality for the Work except where more stringent tolerances, codes, or specified requirements indicate higher standards or more precise workmanship.
- E. Have Work performed by persons qualified to produce required and specified quality.
- F. Verify that field measurements are as indicated on shop drawings or as instructed by the manufacturer.
- G. Secure products in place with positive anchorage devices designed and sized to withstand stresses, vibration, physical distortion, and disfigurement.

**3.02 TOLERANCES**

- A. Monitor fabrication and installation tolerance control of products to produce acceptable Work. Do not permit tolerances to accumulate.
- B. Comply with manufacturers' tolerances. Should manufacturers' tolerances conflict with Contract Documents, request clarification from Architect before proceeding.
- C. Adjust products to appropriate dimensions; position before securing products in place.

**3.03 MANUFACTURERS' FIELD SERVICES**

- A. When specified in individual specification sections, require material or product suppliers or manufacturers to provide qualified staff personnel to observe site conditions, conditions of surfaces and installation, quality of workmanship, as applicable, and to initiate instructions when necessary.
- B. Submit qualifications of observer to Architect 15 days in advance of required observations.
- C. Report observations and site decisions or instructions given to applicators or installers that are supplemental or contrary to manufacturers' written instructions.

**3.04 DEFECT ASSESSMENT**

- A. Replace Work or portions of the Work not conforming to specified requirements.

**3.05 STATEMENT OF SPECIAL INSPECTIONS (SSI)**

- A. Statement of special inspections immediately following this section.

**END OF SECTION**

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**SECTION 015000  
TEMPORARY FACILITIES AND CONTROLS**

**PART 1 GENERAL**

**1.01 SECTION INCLUDES**

- A. Temporary utilities.
- B. Temporary telecommunications services.
- C. Temporary sanitary facilities.
- D. Temporary Controls: Barriers, enclosures, and fencing.
- E. Security requirements.
- F. Vehicular access and parking.
- G. Waste removal facilities and services.
- H. Project identification sign.
- I. Field offices.

**1.02 TEMPORARY UTILITIES**

- A. Owner will provide the following:
  - 1. Electrical power, consisting of connection to existing facilities.
  - 2. Water supply, consisting of connection to existing facilities.

**1.03 TELECOMMUNICATIONS SERVICES**

- A. Provide, maintain, and pay for telecommunications services to field office at time of project mobilization.

**1.04 TEMPORARY SANITARY FACILITIES**

- A. Provide and maintain required facilities and enclosures. Provide at time of project mobilization.
- B. Maintain daily in clean and sanitary condition.

**1.05 BARRIERS**

- A. Provide barriers to prevent unauthorized entry to construction areas, to prevent access to areas that could be hazardous to workers or the public, to allow for owner's use of site and to protect existing facilities and adjacent properties from damage from construction operations and demolition.
- B. Provide barricades and covered walkways required by governing authorities for public rights-of-way and for public access to existing building.
- C. Provide protection for plants designated to remain. Replace damaged plants.
- D. Protect non-owned vehicular traffic, stored materials, site, and structures from damage.

**1.06 FENCING**

- A. Provide 6 foot high fence around construction site; equip with vehicular and pedestrian gates with locks.

**1.07 SECURITY**

- A. Coordinate with Owner's security program.

**1.08 VEHICULAR ACCESS AND PARKING**

- A. Coordinate access and haul routes with governing authorities and Owner.
- B. Provide and maintain access to fire hydrants, free of obstructions.
- C. Provide temporary parking areas to accommodate construction personnel. When site space is not adequate, provide additional off-site parking.

### **1.09 WASTE REMOVAL**

- A. Provide waste removal facilities and services as required to maintain the site in clean and orderly condition.
- B. Provide containers with lids. Remove trash from site periodically.
- C. If materials to be recycled or re-used on the project must be stored on-site, provide suitable non-combustible containers; locate containers holding flammable material outside the structure unless otherwise approved by the authorities having jurisdiction.
- D. Open free-fall chutes are not permitted. Terminate closed chutes into appropriate containers with lids.

### **1.10 REMOVAL OF UTILITIES, FACILITIES, AND CONTROLS**

- A. Remove temporary utilities, equipment, facilities, materials, prior to Date of Substantial Completion inspection.
- B. Remove underground installations to a minimum depth of 2 feet. Grade site as indicated.
- C. Clean and repair damage caused by installation or use of temporary work.

### **PART 2 PRODUCTS - NOT USED**

### **PART 3 EXECUTION - NOT USED**

**END OF SECTION**

**SECTION 016000  
PRODUCT REQUIREMENTS**

**PART 1 GENERAL**

**1.01 SECTION INCLUDES**

- A. General product requirements.
- B. Re-use of existing products.
- C. Transportation, handling, storage and protection.
- D. Product option requirements.
- E. Maintenance materials, including extra materials, spare parts, tools, and software.

**1.02 REFERENCE STANDARDS**

**1.03 SUBMITTALS**

- A. Product Data Submittals: Submit manufacturer's standard published data. Mark each copy to identify applicable products, models, options, and other data. Supplement manufacturers' standard data to provide information specific to this Project.
- B. Shop Drawing Submittals: Prepared specifically for this Project; indicate utility and electrical characteristics, utility connection requirements, and location of utility outlets for service for functional equipment and appliances.
- C. Sample Submittals: Illustrate functional and aesthetic characteristics of the product, with integral parts and attachment devices. Coordinate sample submittals for interfacing work.
  - 1. For selection from standard finishes, submit samples of the full range of the manufacturer's standard colors, textures, and patterns.

**PART 2 PRODUCTS**

**2.01 EXISTING PRODUCTS**

- A. Do not use materials and equipment removed from existing premises unless specifically required or permitted by the Contract Documents.
- B. Unforeseen historic items encountered remain the property of the Owner; notify Owner promptly upon discovery; protect, remove, handle, and store as directed by Owner.
- C. Existing materials and equipment indicated to be removed, but not to be re-used, relocated, reinstalled, delivered to the Owner, or otherwise indicated as to remain the property of the Owner, become the property of the Contractor; remove from site.

**2.02 NEW PRODUCTS**

- A. Provide new products unless specifically required or permitted by the Contract Documents.
- B. DO NOT USE products having any of the following characteristics:
  - 1. Containing lead, cadmium, asbestos.

**2.03 PRODUCT OPTIONS**

- A. Products Specified by Reference Standards or by Description Only: Use any product meeting those standards or description.
- B. Products Specified by Naming One or More Manufacturers: Use a product of one of the manufacturers named and meeting specifications, no options or substitutions allowed.
- C. Products Specified by Naming One or More Manufacturers with a Provision for Substitutions: Submit a request for substitution for any manufacturer not named.

**2.04 MAINTENANCE MATERIALS**

- A. Furnish extra materials, spare parts, tools, and software of types and in quantities specified in individual specification sections.
- B. Deliver to Project site; obtain receipt prior to final payment.

## **PART 3 EXECUTION**

### **3.01 SUBSTITUTION PROCEDURES**

- A. Architect will consider request for substitutions only 7 days prior to bid opening. Substitutions will not be considered afterwards.
- B. Substitutions may be considered when a product becomes unavailable through no fault of the Contractor.
- C. Document each request with complete data substantiating compliance of proposed substitution with Contract Documents.
- D. A request for substitution constitutes a representation that the submitter:
  - 1. Has investigated proposed product and determined that it meets or exceeds the quality level of the specified product.
  - 2. Agrees to provide the same warranty for the substitution as for the specified product.
  - 3. Agrees to coordinate installation and make changes to other Work that may be required for the Work to be complete with no additional cost to Owner.
  - 4. Waives claims for additional costs or time extension that may subsequently become apparent.
- E. Substitutions will not be considered when they are indicated or implied on shop drawing or product data submittals, without separate written request, or when acceptance will require revision to the Contract Documents.
- F. Submit substitution requests by completing CSI/CSC Form 1.5C - Substitution Request. See this form for additional information and instructions. Use only this form; other forms of submission are unacceptable.

### **3.02 TRANSPORTATION AND HANDLING**

- A. Package products for shipment in manner to prevent damage; for equipment, package to avoid loss of factory calibration.
- B. If special precautions are required, attach instructions prominently and legibly on outside of packaging.
- C. Coordinate schedule of product delivery to designated prepared areas in order to minimize site storage time and potential damage to stored materials.
- D. Transport and handle products in accordance with manufacturer's instructions.
- E. Transport materials in covered trucks to prevent contamination of product and littering of surrounding areas.
- F. Promptly inspect shipments to ensure that products comply with requirements, quantities are correct, and products are undamaged.
- G. Provide equipment and personnel to handle products by methods to prevent soiling, disfigurement, or damage, and to minimize handling.
- H. Arrange for the return of packing materials, such as wood pallets, where economically feasible.

### **3.03 STORAGE AND PROTECTION**

- A. Designate receiving/storage areas for incoming products so that they are delivered according to installation schedule and placed convenient to work area in order to minimize waste due to excessive materials handling and misapplication.
- B. Store and protect products in accordance with manufacturers' instructions.
- C. Store with seals and labels intact and legible.
- D. Store sensitive products in weather tight, climate controlled, enclosures in an environment favorable to product.
- E. For exterior storage of fabricated products, place on sloped supports above ground.



- F. Protect products from damage or deterioration due to construction operations, weather, precipitation, humidity, temperature, sunlight and ultraviolet light, dirt, dust, and other contaminants.
- G. Comply with manufacturer's warranty conditions, if any.
- H. Cover products subject to deterioration with impervious sheet covering. Provide ventilation to prevent condensation and degradation of products.
- I. Prevent contact with material that may cause corrosion, discoloration, or staining.
- J. Provide equipment and personnel to store products by methods to prevent soiling, disfigurement, or damage.
- K. Arrange storage of products to permit access for inspection. Periodically inspect to verify products are undamaged and are maintained in acceptable condition.

**END OF SECTION**

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**SECTION 017000  
EXECUTION AND CLOSEOUT REQUIREMENTS**

**PART 1 GENERAL**

**1.01 SECTION INCLUDES**

- A. Examination, preparation, and general installation procedures.
- B. Requirements for alterations work, including selective demolition, except removal, disposal, and/or remediation of hazardous materials and toxic substances.
- C. Cutting and patching.
- D. Cleaning and protection.
- E. Closeout procedures, including Contractor's Correction Punch List, except payment procedures.

**1.02 RELATED REQUIREMENTS**

- A. Section 011000 - Summary: Limitations on working in existing building; continued occupancy; work sequence; identification of salvaged and relocated materials.

**1.03 COORDINATION**

- A. Coordinate scheduling, submittals, and work of the various sections of the Project Manual to ensure efficient and orderly sequence of installation of interdependent construction elements, with provisions for accommodating items installed later.
- B. Notify affected utility companies and comply with their requirements.
- C. Verify that utility requirements and characteristics of new operating equipment are compatible with building utilities. Coordinate work of various sections having interdependent responsibilities for installing, connecting to, and placing in service, such equipment.
- D. Coordinate space requirements, supports, and installation of mechanical and electrical work that are indicated diagrammatically on drawings. Follow routing indicated for pipes, ducts, and conduit, as closely as practicable; place runs parallel with lines of building. Utilize spaces efficiently to maximize accessibility for other installations, for maintenance, and for repairs.
- E. Coordinate completion and clean-up of work of separate sections.
- F. After Owner occupancy of premises, coordinate access to site for correction of defective work and work not in accordance with Contract Documents, to minimize disruption of Owner's activities.

**PART 2 PRODUCTS**

**2.01 PATCHING MATERIALS**

- A. New Materials: As specified in product sections; match existing products and work for patching and extending work.
- B. Type and Quality of Existing Products: Determine by inspecting and testing products where necessary, referring to existing work as a standard.
- C. Product Substitution: For any proposed change in materials, submit request for substitution described in Section 016000 - Product Requirements.

**PART 3 EXECUTION**

**3.01 EXAMINATION**

- A. Verify that existing site conditions and substrate surfaces are acceptable for subsequent work. Start of work means acceptance of existing conditions.
- B. Verify that existing substrate is capable of structural support or attachment of new work being applied or attached.
- C. Examine and verify specific conditions described in individual specification sections.

- D. Take field measurements before confirming product orders or beginning fabrication, to minimize waste due to over-ordering or misfabrication.
- E. Verify that utility services are available, of the correct characteristics, and in the correct locations.
- F. Prior to Cutting: Examine existing conditions prior to commencing work, including elements subject to damage or movement during cutting and patching. After uncovering existing work, assess conditions affecting performance of work. Beginning of cutting or patching means acceptance of existing conditions.

### **3.02 PREPARATION**

- A. Clean substrate surfaces prior to applying next material or substance.
- B. Seal cracks or openings of substrate prior to applying next material or substance.
- C. Apply manufacturer required or recommended substrate primer, sealer, or conditioner prior to applying any new material or substance in contact or bond.

### **3.03 GENERAL INSTALLATION REQUIREMENTS**

- A. Install products as specified in individual sections, in accordance with manufacturer's instructions and recommendations, and so as to avoid waste due to necessity for replacement.
- B. Make vertical elements plumb and horizontal elements level, unless otherwise indicated.
- C. Install equipment and fittings plumb and level, neatly aligned with adjacent vertical and horizontal lines, unless otherwise indicated.
- D. Make consistent texture on surfaces, with seamless transitions, unless otherwise indicated.
- E. Make neat transitions between different surfaces, maintaining texture and appearance.

### **3.04 ALTERATIONS**

- A. Drawings showing existing construction and utilities are based on casual field observation and existing record documents only.
  - 1. Verify that construction and utility arrangements are as indicated.
  - 2. Report discrepancies to Architect before disturbing existing installation.
  - 3. Beginning of alterations work constitutes acceptance of existing conditions.
- B. Keep areas in which alterations are being conducted separated from other areas that are still occupied.
  - 1. Provide, erect, and maintain temporary dustproof partitions of construction as required .
- C. Maintain weatherproof exterior building enclosure except for interruptions required for replacement or modifications; take care to prevent water and humidity damage.
  - 1. Where openings in exterior enclosure exist, provide construction to make exterior enclosure weatherproof.
  - 2. Insulate existing ducts or pipes that are exposed to outdoor ambient temperatures by alterations work.
- D. Remove existing work as indicated and as required to accomplish new work.
  - 1. Remove items indicated on drawings.
  - 2. Relocate items indicated on drawings.
  - 3. Where new surface finishes are to be applied to existing work, perform removals, patch, and prepare existing surfaces as required to receive new finish; remove existing finish if necessary for successful application of new finish.
  - 4. Where new surface finishes are not specified or indicated, patch holes and damaged surfaces to match adjacent finished surfaces as closely as possible.
- E. Services (Including but not limited to HVAC, Plumbing, Fire Protection, Electrical, and Telecommunications): Remove, relocate, and extend existing systems to accommodate new construction.

1. Maintain existing active systems that are to remain in operation; maintain access to equipment and operational components; if necessary, modify installation to allow access or provide access panel.
  2. Where existing systems or equipment are not active and Contract Documents require reactivation, put back into operational condition; repair supply, distribution, and equipment as required.
  3. Where existing active systems serve occupied facilities but are to be replaced with new services, maintain existing systems in service until new systems are complete and ready for service.
    - a. Disable existing systems only to make switchovers and connections; minimize duration of outages.
    - b. Provide temporary connections as required to maintain existing systems in service.
  4. Verify that abandoned services serve only abandoned facilities.
  5. Remove abandoned pipe, ducts, conduits, and equipment, including those above accessible ceilings; remove back to source of supply where possible, otherwise cap stub and tag with identification; patch holes left by removal using materials specified for new construction.
- F. Protect existing work to remain.
1. Prevent movement of structure; provide shoring and bracing if necessary.
  2. Perform cutting to accomplish removals neatly and as specified for cutting new work.
  3. Repair adjacent construction and finishes damaged during removal work.
- G. Adapt existing work to fit new work: Make as neat and smooth transition as possible.
- H. Patching: Where the existing surface is not indicated to be refinished, patch to match the surface finish that existed prior to cutting. Where the surface is indicated to be refinished, patch so that the substrate is ready for the new finish.
- I. Refinish existing surfaces as indicated:
1. Where rooms or spaces are indicated to be refinished, refinish all visible existing surfaces to remain to the specified condition for each material, with a neat transition to adjacent finishes.
  2. If mechanical or electrical work is exposed accidentally during the work, re-cover and refinish to match.
- J. Clean existing systems and equipment.
- K. Remove demolition debris and abandoned items from alterations areas and dispose of off-site; do not burn or bury.
- L. Do not begin new construction in alterations areas before demolition is complete.
- M. Comply with all other applicable requirements of this section.

### **3.05 CUTTING AND PATCHING**

- A. Whenever possible, execute the work by methods that avoid cutting or patching.
- B. See Alterations article above for additional requirements.
- C. Perform whatever cutting and patching is necessary to:
  1. Complete the work.
  2. Fit products together to integrate with other work.
  3. Provide openings for penetration of mechanical, electrical, and other services.
  4. Match work that has been cut to adjacent work.
  5. Repair areas adjacent to cuts to required condition.
  6. Repair new work damaged by subsequent work.
  7. Remove samples of installed work for testing when requested.
  8. Remove and replace defective and non-conforming work.
- D. Execute work by methods that avoid damage to other work and that will provide appropriate surfaces to receive patching and finishing. In existing work, minimize damage and restore to

original condition.

- E. Employ original installer to perform cutting for weather exposed and moisture resistant elements, and sight exposed surfaces.
- F. Cut rigid materials using masonry saw or core drill. Pneumatic tools not allowed without prior approval.
- G. Restore work with new products in accordance with requirements of Contract Documents.
- H. Fit work air tight to pipes, sleeves, ducts, conduit, and other penetrations through surfaces.
- I. At penetrations of fire rated walls, partitions, ceiling, or floor construction, completely seal voids with fire rated material in accordance with Section 078400, to full thickness of the penetrated element.
- J. Patching:
  - 1. Finish patched surfaces to match finish that existed prior to patching. On continuous surfaces, refinish to nearest intersection or natural break. For an assembly, refinish entire unit.
  - 2. Match color, texture, and appearance.
  - 3. Repair patched surfaces that are damaged, lifted, discolored, or showing other imperfections due to patching work. If defects are due to condition of substrate, repair substrate prior to repairing finish.

### **3.06 PROGRESS CLEANING**

- A. Maintain areas free of waste materials, debris, and rubbish. Maintain site in a clean and orderly condition.
- B. Remove debris and rubbish from pipe chases, plenums, attics, crawl spaces, and other closed or remote spaces, prior to enclosing the space.
- C. Broom and vacuum clean interior areas prior to start of surface finishing, and continue cleaning to eliminate dust.
- D. Collect and remove waste materials, debris, and trash/rubbish from site periodically and dispose off-site; do not burn or bury.

### **3.07 PROTECTION OF INSTALLED WORK**

- A. Protect installed work from damage by construction operations.
- B. Provide special protection where specified in individual specification sections.
- C. Provide temporary and removable protection for installed products. Control activity in immediate work area to prevent damage.
- D. Provide protective coverings at walls, projections, jambs, sills, and soffits of openings.
- E. Protect finished floors, stairs, and other surfaces from traffic, dirt, wear, damage, or movement of heavy objects, by protecting with durable sheet materials.
- F. Prohibit traffic or storage upon waterproofed or roofed surfaces. If traffic or activity is necessary, obtain recommendations for protection from waterproofing or roofing material manufacturer.
- G. Remove protective coverings when no longer needed.

### **3.08 ADJUSTING**

- A. Adjust operating products and equipment to ensure smooth and unhindered operation.

### **3.09 FINAL CLEANING**

- A. Use cleaning materials that are nonhazardous.
- B. Clean interior and exterior glass, surfaces exposed to view; remove temporary labels, stains and foreign substances, polish transparent and glossy surfaces, vacuum carpeted and soft surfaces.

- C. Remove all labels that are not permanent. Do not paint or otherwise cover fire test labels or nameplates on mechanical and electrical equipment.
- D. Clean equipment and fixtures to a sanitary condition with cleaning materials appropriate to the surface and material being cleaned.
- E. Clean filters of operating equipment.
- F. Clean debris from roofs, gutters, downspouts, scuppers, overflow drains, area drains, and drainage systems.
- G. Clean site; sweep paved areas, rake clean landscaped surfaces.
- H. Remove waste, surplus materials, trash/rubbish, and construction facilities from the site; dispose of in legal manner; do not burn or bury.

### **3.10 CLOSEOUT PROCEDURES**

- A. Make submittals that are required by governing or other authorities.
- B. Accompany Project Coordinator on preliminary inspection to determine items to be listed for completion or correction in the Contractor's Correction Punch List for Contractor's Notice of Substantial Completion.
- C. Notify Architect when work is considered ready for Architect's Substantial Completion inspection.
- D. Submit written certification containing Contractor's Correction Punch List, that Contract Documents have been reviewed, work has been inspected, and that work is complete in accordance with Contract Documents and ready for Architect's Substantial Completion inspection.
- E. Conduct Substantial Completion inspection and create Final Correction Punch List containing Architect's and Contractor's comprehensive list of items identified to be completed or corrected and submit to Architect.
- F. Correct items of work listed in Final Correction Punch List and comply with requirements for access to Owner-occupied areas.
- G. Notify Architect when work is considered finally complete and ready for Architect's Substantial Completion final inspection.
- H. Complete items of work determined by Architect listed in executed Certificate of Substantial Completion.

**END OF SECTION**

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**SECTION 017800  
CLOSEOUT SUBMITTALS**

**PART 1 GENERAL**

**1.01 SECTION INCLUDES**

- A. Project Record Documents.
- B. Warranties and bonds.

**1.02 RELATED REQUIREMENTS**

- A. Section 013000 - Administrative Requirements: Submittals procedures, shop drawings, product data, and samples.
- B. Individual Product Sections: Warranties required for specific products or Work.

**1.03 SUBMITTALS**

- A. Project Record Documents: Submit documents to Architect with claim for final Application for Payment.
- B. Warranties and Bonds:
  - 1. For equipment or component parts of equipment put into service during construction with Owner's permission, submit documents within 10 days after acceptance.
  - 2. Make other submittals within 10 days after Date of Substantial Completion, prior to final Application for Payment.
  - 3. For items of Work for which acceptance is delayed beyond Date of Substantial Completion, submit within 10 days after acceptance, listing the date of acceptance as the beginning of the warranty period.

**PART 3 EXECUTION**

**2.01 PROJECT RECORD DOCUMENTS**

- A. Maintain on site one set of the following record documents; record actual revisions to the Work:
  - 1. Drawings.
  - 2. Specifications.
  - 3. Addenda.
  - 4. Change Orders and other modifications to the Contract.
  - 5. Reviewed shop drawings, product data, and samples.
  - 6. Manufacturer's instruction for assembly, installation, and adjusting.
- B. Ensure entries are complete and accurate, enabling future reference by Owner.
- C. Store record documents separate from documents used for construction.
- D. Record information concurrent with construction progress.
- E. Specifications: Legibly mark and record at each product section description of actual products installed, including the following:
  - 1. Manufacturer's name and product model and number.
  - 2. Product substitutions or alternates utilized.
  - 3. Changes made by Addenda and modifications.
- F. Record Drawings and Shop Drawings: Legibly mark each item to record actual construction including:
  - 1. Measured depths of foundations in relation to finish first floor datum.
  - 2. Field changes of dimension and detail.
  - 3. Details not on original Contract drawings.

**2.02 WARRANTIES AND BONDS**

- A. Obtain warranties and bonds, executed in duplicate by responsible Subcontractors, suppliers, and manufacturers, within 10 days after completion of the applicable item of work. Except for items put into use with Owner's permission, leave date of beginning of time of warranty until

Date of Substantial completion is determined.

- B. Verify that documents are in proper form, contain full information, and are notarized.
- C. Co-execute submittals when required.
- D. Retain warranties and bonds until time specified for submittal.

**END OF SECTION**

**SECTION 017900  
DEMONSTRATION AND TRAINING**

**PART 1 GENERAL**

**1.01 SUMMARY**

**1.02 SUBMITTALS**

- A. See Section 013000 - Administrative Requirements, for submittal procedures; except:
1. Make all submittals specified in this section, and elsewhere where indicated for commissioning purposes, directly to the Commissioning Authority.
  2. Submit one copy to the Commissioning Authority, not to be returned.
  3. Make commissioning submittals on time schedule specified by Commissioning Authority.
  4. Submittals indicated as "Draft" are intended for the use of the Commissioning Authority in preparation of overall Training Plan; submit in editable electronic format, Microsoft Word 2003 preferred.

**1.03 QUALITY ASSURANCE**

- A. Instructor Qualifications: Familiar with design, operation, maintenance and troubleshooting of the relevant products and systems.
1. Provide as instructors the most qualified trainer of those contractors and/or installers who actually supplied and installed the systems and equipment.
  2. Where a single person is not familiar with all aspects, provide specialists with necessary qualifications.

**PART 2 PRODUCTS - NOT USED**

**PART 3 EXECUTION**

**END OF SECTION**

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**SECTION 070150.19  
PREPARATION FOR RE-ROOFING**

**PART 1 GENERAL**

**1.01 SECTION INCLUDES**

- A. Partial replacement of existing roofing system in preparation for replacement roofing system in designated areas as indicated on drawings.
- B. Partial re-cover of existing roofing system in preparation for new roofing system in designated areas as indicated on drawings.
- C. Temporary roofing protection.

**1.02 REFERENCE STANDARDS**

**1.03 ADMINISTRATIVE REQUIREMENTS**

- A. Coordinate with affected mechanical and electrical work associated with roof penetrations.
- B. Preinstallation Meeting: Convene one week before starting work of this section.
  - 1. Attendees:
    - a. Contractor.
    - b. Installer.
    - c. Roofing system manufacturer's field representative.
  - 2. Meeting Agenda: Provide agenda to participants prior to meeting in preparation for discussions on the following:
    - a. Removal and installation schedule.
    - b. Necessary preparatory work.
    - c. Protection before, during, and after roofing system installation.
    - d. Removal of existing roofing system.
    - e. Installation of new roofing system.
    - f. Temporary roofing and daily terminations.
    - g. Transitions and connection to and with other work.
    - h. Inspections and testing of installed systems.

**1.04 SUBMITTALS**

- A. See Section 013000 - Administrative Requirements for submittal procedures.
- B. Product Data: Submit for each type of material.
- C. Shop Drawings: Indicate size, configuration, and installation details.

**PART 2 PRODUCTS**

**PART 3 EXECUTION**

**3.01 EXAMINATION**

- A. Verify that existing roof surface has been cleared of materials being removed from existing roofing system and ready for next phase of work as required.

**3.02 PREPARATION**

- A. Sweep roof surface clean of loose matter.
- B. Remove loose refuse and dispose of properly off-site.

**3.03 MATERIAL REMOVAL**

- A. Remove only existing roofing materials that can be replaced with new materials the same day.
- B. Remove metal counter flashings.
- C. Remove damaged portions of roofing membrane, perimeter base flashings, flashings around roof protrusions, pitch pans and pockets and insulation vents.
- D. Cut and lay flat any membrane blisters.

- E. Remove damaged insulation and fasteners, cant strips, and blocking.
- F. Repair existing metal deck surface to provide smooth working surface for new roof system.

**3.04 INSTALLATION**

**3.05 PROTECTION**

- A. Provide protection of existing roofing system that is not having work performed on it.
- B. Provide temporary protective sheeting over uncovered deck surfaces.
- C. Do not permit traffic over unprotected or repaired deck surface.
- D. Install recover board over existing membrane.

**END OF SECTION**

**SECTION 075419  
POLYVINYL-CHLORIDE (PVC) ROOFING**

**PART 1 GENERAL**

**1.01 SUMMARY**

- A. Work shall include, but is not limited to, the following:
  - 1. Preparation of existing (new where required) roof deck and all flashing substrates.
  - 2. Insulation
  - 3. Cover-board
  - 4. PVC membrane (adhered).
  - 5. PVC membrane flashings (adhered).
  - 6. All related materials and labor required to complete specified roofing necessary to receive specified manufacturer's warranty.

**1.02 DEFINITIONS**

- A. ASTM D 1079 - Definitions of Term Relating to Roofing and Waterproofing.
- B. The National Roofing Contractors Association (NRCA) Roofing and Waterproofing Manual, Fifth Edition Glossary.

**1.03 REFERENCES**

- A. AMERICAN SOCIETY OF CIVIL ENGINEERS - Reference Document ASCE 7, Minimum Design Loads for Buildings and Other Structures.
- B. AMERICAN STANDARD OF TESTING METHODS (ASTM):
  - 1. ASTM C 920 - Standard Specification for Elastomeric Joint Sealants
  - 2. ASTM D 751 - Standard Test Methods for Coated Fabrics.
  - 3. ASTM D 4434 - Standard for Polyvinyl Chloride Sheet Roofing.
  - 4. ASTM E 108 - Standard Test Methods for Fire Tests of Roof Coverings.
  - 5. ASTM E 1980 - Standard Practice for Calculating Solar Reflectance Index of Horizontal and Low-Sloped Opaque Surfaces.
- C. AMERICAN NATIONAL STANDARDS INSTITUTE (ANSI)::
  - 1. ANSI/SPRI FX-1, Standard Field Test Procedure for Determining the Withdrawal Resistance of Roofing Fasteners.
  - 2. ANSI/FM 4474- American National Standard for Evaluating the Simulated Wind Resistance of Roof Assemblies Using Static Positive and/or Negative Differential Pressures.
- D. COOL ROOF RATING COUNCIL (CRRC)
- E. FACTORY MUTUAL (FM):
  - 1. FM 4450 - Approval Standard - Class I Insulated Steel Roof Decks.
  - 2. FM 4470 - Approval Standard - Class I Roof Covers.
- F. INTERNATIONAL CODES COUNCIL (ICC):
  - 1. 2015 International Building Code (IBC).
- G. NATIONAL ROOFING CONTRACTORS ASSOCIATION (NRCA).
- H. SHEET METAL AND AIR CONDITIONING CONTRACTORS NATIONAL ASSOCIATION INC. (SMACNA) Architectural Sheet Metal Manual.
- I. SINGLE PLY ROOFING INDUSTRY (SPRI)
- J. UNDERWRITERS LABORATORY (UL):
  - 1. UL 790 Standard Test Methods for Fire Tests of Roof Coverings.

**1.04 ACTION SUBMITTALS**

- A. Product Data Sheets: Submit manufacturer's product data sheets, installation instructions and/or general requirements for each component.

- B. Quality Compliance (QC)/Certificate of Analysis (COA): Submit manufacturers QC or COA signed by company's Quality Department certifying membrane materials meet the specified properties listed in the specification.
- C. Sample/Specimen Warranty from the manufacturer and contractor.
- D. Shop Drawings: Provide roof plan and applicable roof system detail drawings.
- E. Samples: Submit two samples 12 by 12 inches in size illustrating insulation, coverboard and roofing membrane.

**1.05 INFORMATIONAL SUBMITTALS**

- A. Contractor Certification: Submit written certification from roofing system manufacturer certifying that the applicator is authorized by the manufacturer to install the specified materials and system.

**1.06 CLOSEOUT SUBMITTALS**

- A. Warranty: Provide manufacturer's and contractor's warranties upon substantial completion of the roofing system.

**1.07 QUALITY ASSURANCE**

- A. MANUFACTURER QUALIFICATIONS:
  1. Manufacturer shall have 20 years of experience manufacturing roofing materials.
  2. Trained Technical Field Representatives, employed by the manufacturer, independent of sales.
  3. Provide reports in a timely manner of all site visit reports.
  4. Provide specified warranty upon satisfactory project completion.
- B. CONTRACTOR QUALIFICATIONS:
  1. Contractor shall be authorized by the manufacturer to install specified materials prior to the bidding period through satisfactory project completion.
  2. Applicators shall have completed projects of similar scope using same materials as specified herein.
  3. Contractor shall provide full time, on-site superintendent or foreman experienced with the specified roof system through satisfactory project completion.
  4. Applicators shall be skilled in the application methods for all materials.
  5. Contractor shall maintain a daily record, on-site, documenting material installation and related project conditions.
  6. Contractor shall maintain a copy of all submittal documents, on-site, available at all times for reference.

**1.08 DELIVERY, STORAGE AND HANDLING**

- A. Refer to each product data sheet or other published literature for specific requirements.
- B. Deliver materials and store them in their unopened, original packaging, bearing the manufacturer's name, related standards, and any other specification or reference accepted as standard.
- C. Protect and store materials in a dry, well-vented, and weatherproof location. Only materials to be used the same day shall be removed from this location. During cold weather, store materials in a heated location, removed only as needed for immediate use.
- D. When materials are to be stored outdoors, store away from standing water, stacked on raised pallets or dunnage, at least 4 in or more above ground level. Carefully cover storage with "breathable" tarpaulins to protect materials from precipitation and to prevent exposure to condensation.
- E. Properly dispose of all product wrappers, pallets, cardboard tubes, scrap, waste, and debris. All damaged materials shall be removed from job site and replaced with new, suitable materials.



## 1.09 SITE CONDITIONS

### A. SAFETY:

1. The contractor shall be responsible for complying with all project-related safety and environmental requirements.
2. Hot-air welding shall include heating the specified membrane ply using electric hot-air welding equipment. The contractor shall determine when and where conditions are appropriate to utilize hot-air welding equipment. When conditions are determined by the contractor to be unsafe to proceed, materials and methods shall be utilized to accommodate requirements and conditions.
3. The contractor shall refer to product Safety Data Sheets (SDS) for health, safety, and environment related hazards, and take all necessary measures and precautions to comply with exposure requirements.

### B. ENVIRONMENTAL CONDITIONS:

1. Monitor substrate temperature and material temperature, as well as all environmental conditions such as ambient temperature, moisture, sun, cloud cover, wind, humidity, and shade. Ensure conditions are satisfactory to begin work and ensure conditions remain satisfactory during the installation of specified materials. Materials and methods shall be adjusted as necessary to accommodate varying project conditions. Materials shall not be installed when conditions are unacceptable to achieve the specified results.
2. Precipitation and dew point: Monitor weather to ensure the project environment is dry before, and will remain dry, during the application of roofing materials. Ensure all roofing materials and substrates remain above the dew point temperature as required to prevent condensation and maintain dry conditions.
3. Hot-air Welding Application: Take all necessary precautions and measures to monitor conditions to ensure all environmental conditions are safe to proceed with the use hot-air welding equipment. Combustibles, flammable liquids and solvent vapors that represent a hazard shall be eliminated and primers shall be fully dry before proceeding with hot air welding operations.

## 1.10 PERFORMANCE REQUIREMENTS

### A. WIND UPLIFT RESISTANCE:

1. Performance testing shall be in accordance with ANSI/FM 4474, FM 4450, FM 4470, UL 580 or UL 1897.
  - a. Approval Rating:
    - 1) FM 1-90
  - b. Roof System Design Pressures: Calculated in accordance with ASCE 7, or applicable standard, for the specified roof system attachment requirements:
    - 1) Design Wind Speed: In accordance with local building code and authorities having jurisdiction (AHJ).

### B. FIRE CLASSIFICATION:

1. Performance testing shall be in accordance with UL 790, ASTM E108, FM 4450 or FM 4470 to meet the 4.5:12 roof slope requirement.
  - a. Meets requirements of UL Class A or FM Class A.
2. Performance testing shall be in accordance with UL 1256, FM 4450 or FM 4470 to meet the specified requirements for interior flame spread and fuel contribution.
  - a. Meets requirements of UL 1256, or FM Class 1.

### C. ROOF SLOPE:

1. Finished roof slope for PVC surfaces shall be ¼ inch per foot (2 percent) minimum for roof drainage.

### D. ENERGY CONSERVATION REQUIREMENTS:

1. Polyisocyanurate Insulation "R" Value: Shall be determined in accordance with ASTM C1289-11a.

2. Thermal Resistance 'R' for the specified roof insulation system shall include the continuous insulation (ci) above the roof deck.
  - a. Total Thermal Resistance R Value, continuous insulation (ci) above-deck: R(00)
- E. IMPACT RESISTANCE:
  1. Performance testing for impact resistance shall be in accordance with FM 4450, FM 4470 or ASTM D4272 to meet the specified impact resistance requirements.
    - a. Meets requirements for FM-SH (Severe Hail)
- F. COOL ROOF RATING COUNCIL (CRRC):
  1. 60 mil smooth backed, bright white PVC membrane shall be listed by the Cool Roof Rating Council (CRRC) with the following minimum published values:
    - a. Initial: 0.87 3 Year: 0.70
    - b. Initial: 0.89 3 Year: 0.90
    - c. Initial: 110 3 Year: 85

### 1.11 WARRANTY

- A. Manufacturer's No Dollar Limit (NDL) Warranty. The manufacturer shall provide the owner with the manufacturer's warranty providing labor and materials to for 20 years from the date the warranty is issued.
- B. The contractor shall guarantee the workmanship and shall provide the owner with the contractor's warranty covering workmanship for a period of 2 years from completion date.

## PART 2 PRODUCTS

### 2.01 MANUFACTURER

- A. PRODUCT QUALITY ASSURANCE PROGRAM: Manufacturer shall be an ISO 9001 registered company.
- B. ACCEPTABLE MANUFACTURER:
  1. Versico
  2. Firestone
  3. Siplast

### 2.02 ROOFING SYSTEM

- A. ROOFING SYSTEM BASIS OF DESIGN: Versico

### 2.03 PVC MEMBRANES

- A. ADHERED MEMBRANE:
  1. PVC MEMBRANE (FIELD AND FLASHING), ADHERED:
    - a. Polyester reinforced, thermoplastic polyvinyl chloride membrane with a smooth back underside.
      - 1) Overall Thickness ASTM D4434 (ASTM D638): 60 mils
      - 2) Thickness over Scrim (ASTM D7635): 30 mils minimum
        - (a) Manufacturer shall provide membrane with minimum 27 mils compound thickness above reinforcement/scrim
      - 3) Physical Properties ASTM D4434.
        - (a) Breaking Strength, lbf/in
          - (1) 300 (XMD)
        - (b) Elongation at Break - %
          - (1) 30 (XMD)
        - (c) Tear Strength, lbf
          - (1) 130 (XMD)
      - 4) Color: white,

### 2.04 THERMAL INSULATION SYSTEM

- A. RIGID INSULATION
  1. POLYISOCYANURATE INSULATION:

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 Roof Replacement, Administration  
 and Maintenance Facility Skylight  
 Replacement and Repair

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POLYVINYL-CHLORIDE (PVC)  
 ROOFING

- a. Flat Polyiso: Closed cell polyisocyanurate foam core bonded on each side to a glass fiber-reinforced felt facer.
  - 1) Thickness: 2" in minimum board thickness. Total thickness to meet specified insulation system thermal resistance 'R' value
  - 2) Dimensions: 4 x 4 ft or 4 x 8 ft boards
  - 3) Meets or exceeds ASTM C1289, Type II, Class 1, Grade 2 (20 psi).
- b. Tapered Polyiso: Closed cell polyisocyanurate foam core bonded on each side to a glass fiber-reinforced felt facer, tapered to provide slope.
  - 1) Taper: Insulation, crickets and saddles provided with taper as required for positive roof slope.
  - 2) Dimensions: 4 x 4 ft boards
  - 3) Meets or exceeds ASTM C1289, Type II, Class 1, Grade 2 (20 psi). Grade 3

**B. COVER-BOARD**

**1. GYPSUM ROOF BOARD**

- a. National Gypsum Company, DEXcell FA Glass Mat Roof Board:
  - 1) Gypsum core, glass fiber-faced, roof board:
  - 2) Thickness: 1/4 in
  - 3) Dimensions: 4 x 4 ft or 4 x 8 ft boards
  - 4) Facer: Glass fiber.
  - 5) Meets or exceeds ASTM C1177/C1177M.
- b. Georgia Pacific Gypsum LLC, DensDeck Prime Roof Board: Gypsum core, glass fiber-faced, factory primed, roof Cover-board.
  - 1) Thickness: 1/4 in
  - 2) Dimensions: 4 x 4 ft or 4 x 8 ft boards.
  - 3) Facer: Factory primed, glass fiber.
  - 4) Meets or exceeds ASTM C1177/C1177M.

**2.05 ACCESSORIES**

**A. MEMBRANE ADHESIVES:**

- 1. SOLVENT BASED BONDING ADHESIVE: Solvent-based adhesive. Formulated to adhere smooth back PVC membranes.
  - a. VOC Content: 199.5 g/L or less.
- 2. WATER BASED BONDING ADHESIVE: Waterborne polymeric adhesive. Formulated to adhere smooth and fleece back PVC membranes.
  - a. VOC Content: 179.0 g/L or less.
- 3. FOAM ADHESIVE: Two-component elastomeric polyurethane adhesive. Formulated to adhere fleece back PVC membranes.
  - a. VOC Content: 98 g/L or less.

**B. INSULATION FASTENERS AND PLATES**

- 1. #12 DP FASTENER and 3 IN INSULATION PLATE: Insulation system fasteners and metal stress plates.

**C. SEALANTS**

- 1. PVC Cut Edge Sealant: Viscous, translucent, UV stable polymeric sealant designed to seal all non-factory edges of PVC membranes and flashings.
- 2. Universal Sealant: Gun grade, moisture curing, polyether, elastomeric sealant for membrane terminations.
  - a. VOC Content: 20 g/L or less
  - b. Meets or exceeds ASTM C920, Type S, Grade NS, Class 25
  - c. Color: White
- 3. Butyl Sealant Tape: Butyl rubber and polyisobutylene water resistant sealant tape for concealed sheet metal joints and water cutoff.
- 4. Butyl Sealant: Butyl rubber and polyisobutylene water resistant sealant for concealed sheet metal joints and water cutoff.

D. MEMBRANE ACCESSORIES:

1. Corner: Injection Molded Corner
  - a. Color: white
2. T-joint Patches: 4.5 in Round T-Joint Patch
  - a. Color: white
3. PVC Pipe Flashing: Prefabricated PVC pipe flashing.
  - a. Size: Size as required.
  - b. Color: white,
4. Walkway Pad: PVC walkway protection mat.
  - a. Width: 30 in (0.762 m)
  - b. Length: 50 ft (15.24 m)
  - c. Color: grey

E. SHEET METAL FLASHING:

1. Contractor shall furnish all sheet metal flashings, counter flashings, roof edge system, and all other related sheet metal flashings and associated fasteners necessary to flash and counter flash the specified roofing system.
2. Sheet metal flashing materials and fasteners shall be compatible with adjacent materials, to accommodate all project related exposures.
3. Vinyl Coated Metal: 24 gauge galvanized sheet steel with a 20 mil, UV-resistant PVC coated topside.
4. Pre-Finished Sheet Metal Flashing Material: Berridge 24g Galvalume steel sheets in manufacturers full color range.
5. Roof Edge System: Tested per ANSI/SPRI ES-1 to meet or exceed design pressures at roof edge.

**PART 3 EXECUTION**

**3.01 EXAMINATION**

- A. Examination includes visual observations, qualitative analysis, and quantitative testing measures as necessary to ensure conditions remain satisfactory throughout the project.
- B. The contractor shall examine all roofing substrates including, but not limited to: insulation materials, roof decks, walls, curbs, rooftop equipment, fixtures, and wood blocking.
- C. The applicator shall not begin installation until conditions have been properly examined and determined to be clean, dry and, otherwise satisfactory to receive specified roofing materials.
- D. During the application of specified materials, the applicator shall continue to examine all project conditions to ensure conditions remain satisfactory to complete the specified roofing system.

**3.02 PREPARATION**

- A. Before commencing work each day, the contractor shall prepare all roofing substrates to ensure conditions are satisfactory to proceed with the installation of specified roofing materials. Preparation of substrates includes, but is not limited to, substrate repairs, securement of substrates, eliminating all incompatible materials, and cleaning.
- B. Where conditions are found to be unsatisfactory, work shall not begin until conditions are made satisfactory to begin work. Commencing of work shall indicate contractor's acceptance of conditions.

**3.03 INSULATION FASTENER APPLICATION**

- A. Fasten (Insulation, Cover-board) to the deck using specified insulation fasteners and plates.
- B. Evenly distribute fasteners as required by the board manufacturer's published requirements.
- C. Fasten the insulation to meet the specified wind uplift resistance performance requirements and warranty requirements.
- D. For insulation and Cover-boards located partially within the defined perimeter and/or corners, install fastening for the entire board as specified herein.

### **3.04 INSULATION SYSTEM APPLICATION**

- A. Follow insulation system component product data sheets, published general requirements and approvals.
- B. Install all insulation system components on clean, dry, uniform and, properly prepared substrates.
- C. All insulation system boards shall be carefully installed and fitted against adjoining sheets to form tight joints.
- D. Insulation system boards that must be cut to fit shall be saw-cut or knife-cut in a straight line, not broken. Chalk lines shall be used to cut insulation components. Uneven or broken edges shall not be accepted. Remove dust and debris that develops during cutting operations.
- E. Stagger successive layers of insulation 12 in vertically and laterally to ensure board joints do not coincide with joints from the layers above and below.
- F. Crickets, saddles, and tapered edge strips shall be installed before installing Cover-boards.
- G. Install tapered insulation, saddles and crickets as required to ensure positive slope for complete roof drainage.
- H. Cover-boards shall be installed to fit tight against adjacent boards. When required by the Cover-board manufacturer, a uniform gap shall be provided between Cover-boards using a uniform guide placed between board joints to form a gap between all boards during installation.
- I. The finished insulation system surface shall be tight to, and flush with, adjacent substrates to form a satisfactory substrate to install specified roof membrane and flashings.
- J. Install specified cants where required for membrane flashing transitions.

### **3.05 HOT-AIR WELDING**

- A. The Contractor is responsible for project safety. Hot-air shall be used to seal membrane side and end laps. Refer to NRCA CERTA, local codes and building owner's requirements for hot work operations.
- B. Position the membrane so that it overlaps the adjacent membrane at the required side lap width. Ensure the laps are dry, clean and free of foreign material.
- C. Weld the laps together with an automatic welding machine or hand welder maintaining a minimum 1.5 in continuous weld. All seams shall be inspected for a continuous weld.
- D. At end-laps of bare back membranes, round the corners by cutting a radius on both corners.
- E. T-joint patches shall be hot-air welded to the membrane at all t-joint intersections. Chamfer the welding seam prior to installing T-Joint patches using an edging tool or by heating the edge and rolling.
- F. PVC cut edge sealant shall be installed at all non-factory cut edges.

### **3.06 ADHERED MEMBRANE APPLICATION**

- A. The ambient temperature shall be above 50°F (10°C).
- B. Bonding adhesive may be applied using a 3/8 in nap solvent resistant roller.
- C. Apply adhesive to clean, dry and prepared compatible substrates as required to ensure full adhesion at the application rate published on the product data sheet.
- D. Apply adhesive to the underside of the bare back membrane at the application rate published on the product data sheet.
- E. Allow the adhesive on both surfaces to dry to a tacky feel when touched with a dry finger.
- F. Mate the membrane to the substrate avoiding any air entrapment or wrinkles, and apply pressure with a roller or push broom to ensure complete bonding.
- G. At the end of the sheet where it terminates at roof edges, walls and curbs, fasten the perimeter of the membrane with appropriate fasteners and seam plates to the deck or vertical surface at

the base of the upstand.

- H. Hot-air weld all side and end laps.
- I. At PVC terminations at roof edges, walls and curbs, fasten the perimeter edge of the membrane with appropriate fasteners, seam plates or flat termination bars to the horizontal deck or vertical substrate along the termination.
- J. Fasten membrane termination 12 in on-centers maximum along membrane terminations. Locate the edge of the fastener plate 1 in or more back from the edge of the membrane.
- K. Probe all seams/laps once the hot air welds have thoroughly cooled.
- L. Repair all seam deficiencies the same day they are discovered

### **3.07 PVC FLASHING MEMBRANE APPLICATION**

- A. Follow material product data sheets and published general requirements for installation instructions.
- B. Ensure field membrane is fastened and secure to the substrate at all membrane terminations before PVC flashing is installed.
- C. Ensure PVC membrane and substrates are dry, clean and free of asphalt and all bitumen-based products. Do not allow bare PVC to come in contact with asphalt or bitumen-based products.
- D. Where required, cover walls and other flashing substrates using specified wood, gypsum or cement roof boards securely fastened in place.
- E. The ambient temperature shall be above 40°F (4.4°C) during adhesive application. Ensure temperature is well above the dew point temperature to prevent condensation during adhesive application.
- F. Apply bonding adhesive using 3/8 in nap solvent resistant rollers to clean, dry and prepared flashing substrates, and onto the underside of the bare PVC membrane. Refer to product data sheet for application rate.
- G. Prevent adhesive from contacting the membrane at the side and end-laps that are to be hot-air welded.
- H. Allow the adhesive on both surfaces to dry to the touch. Adhesive may be tacky to-the-touch, but not wet. Adhesive should not transfer to the finger tips when touched.
- I. Mate the PVC flashing membrane to the flashing substrate. Prevent air entrapment and wrinkles. Apply pressure with hands, roller or broom to ensure complete adhesion.
- J. Hot-air weld all laps with minimum 1-1/2 in welds.
- K. Probe all seams/laps once the hot air welds have thoroughly cooled.
- L. Repair all seam deficiencies the same day they are discovered
- M. Fasten top leading edge of vertical PVC flashings. Refer to detail drawings.

### **3.08 SHEET METAL FLASHING APPLICATION**

- A. Refer to sheet metal flashing detail drawings, and follow product data sheets and published general requirements for installation instructions.
- B. Follow the most recent edition of the SMACNA Architectural Sheet Metal Manual for fabrication and installation requirements.

### **3.09 CLEAN-UP**

- A. Clean-up and properly dispose of waste and debris resulting from these operations each day as required to prevent damages and disruptions to operations.

### **END OF SECTION**

**SECTION 076200  
SHEET METAL FLASHING AND TRIM**

**PART 1 GENERAL**

**1.01 SECTION INCLUDES**

- A. Fabricated sheet metal items, including suppers, flashings, counterflashings, downspouts, exterior penetrations, and copings.
- B. Sealants for joints within sheet metal fabrications.
- C. Precast concrete splash pads.

**1.02 REFERENCE STANDARDS**

- A. AAMA 2605 - Voluntary Specification, Performance Requirements and Test Procedures for Superior Performing Organic Coatings on Aluminum Extrusions and Panels (with Coil Coating Appendix) 2020.
- B. ANSI/SPRI/FM 4435/ES-1 - Test Standard for Edge Systems Used with Low Slope Roofing Systems 2017.
- C. ASTM A653/A653M - Standard Specification for Steel Sheet, Zinc-Coated (Galvanized) or Zinc-Iron Alloy-Coated (Galvannealed) by the Hot-Dip Process 2020.
- D. ASTM B209/B209M - Standard Specification for Aluminum and Aluminum-Alloy Sheet and Plate 2021a.
- E. ASTM C920 - Standard Specification for Elastomeric Joint Sealants 2018.
- F. ASTM D4586/D4586M - Standard Specification for Asphalt Roof Cement, Asbestos-Free 2007 (Reapproved 2018).
- G. CDA A4050 - Copper in Architecture - Handbook current edition.
- H. SMACNA (ASMM) - Architectural Sheet Metal Manual 2012.

**1.03 SUBMITTALS**

- A. See Section 013000 - Administrative Requirements for submittal procedures.
- B. Shop Drawings: Indicate material profile, jointing pattern, jointing details, fastening methods, flashings, terminations, and installation details.
- C. Samples: Submit two samples, 12 by 12 inches in size, illustrating metal finish color.

**1.04 QUALITY ASSURANCE**

- A. Perform work in accordance with SMACNA (ASMM) and CDA A4050 requirements and standard details, except as otherwise indicated.
- B. Maintain one copy of each document on site.

**PART 2 PRODUCTS**

**2.01 SHEET MATERIALS**

- A. Pre-Finished Galvanized Steel: ASTM A653/A653M, with G90/Z275 zinc coating; minimum 24-gauge, 0.0239-inch thick base metal, shop pre-coated with PVDF coating.
  - 1. Polyvinylidene Fluoride (PVDF) Coating: Superior performing organic powder coating, AAMA 2605; multiple coat, thermally cured fluoropolymer finish system.
  - 2. Color: As selected by Architect from manufacturer's full colors.
- B. Pre-Finished Aluminum: ASTM B209/B209M, 3005 alloy, H12 or H14 temper; 18 gauge, 0.040 inch thick; plain finish shop pre-coated with PVDF coating.
  - 1. Polyvinylidene Fluoride (PVDF) Coating: Superior performing organic powder coating, AAMA 2605; pretreated metal with two-coat system including primer and color coat with at least 70 percent PVDF coating.

## **2.02 FABRICATION**

- A. Form sections true to shape, accurate in size, square, and free from distortion or defects.
- B. Form pieces in longest possible lengths.
- C. Hem exposed edges on underside 1/2 inch; miter and seam corners.
- D. Form material with flat lock seams, except where otherwise indicated; at moving joints, use sealed lapped, bayonet-type or interlocking hooked seams.
- E. Fabricate corners from one piece with minimum 18-inch long legs; seam for rigidity, seal with sealant.
- F. Fabricate flashings to allow toe to extend 2 inches over roofing gravel. Return and brake edges.

## **2.03 SCUPPER, GUTTER AND DOWNSPOUT FABRICATION**

- A. Downspouts: Rectangular profile.
- B. Gutters and Downspouts: Size for rainfall intensity determined by a storm occurrence of 1 in 10 years in accordance with SMACNA (ASMM).
- C. Accessories: Profiled to suit gutters and downspouts.
  - 1. Downspout Supports: Concealed brackets.
- D. Splash Pads: Precast concrete type, ; minimum 3,000 psi at 28 days, with minimum 5 percent air entrainment.
- E. Seal metal joints.

## **2.04 COPINGS: FACTORY FABRICATED TO SIZES REQUIRED; CORNERS MITERED; CONCEALED FASTENERS.**

- A. Configuration: Concealed continuous hold down cleat at both legs; internal splice piece at joints of same material, thickness, and finish as cap; concealed stainless steel fasteners.
- B. Pull-Off Resistance: Tested in accordance with ANSI/SPRI/FM 4435/ES-1 using test method RE-3 to positive and negative design wind pressure as defined by applicable local building code.
- C. Outside Face Height: 6 inches.
- D. Inside Face Height: 4 inches.

## **2.05 ACCESSORIES**

- A. Fasteners: Galvanized steel, with soft neoprene washers.
- B. Primer: Zinc chromate type.
- C. Concealed Sealants: Non-curing butyl sealant.
- D. Exposed Sealants: ASTM C920; elastomeric sealant, with minimum movement capability as recommended by manufacturer for substrates to be sealed; color to match adjacent material.
- E. Asphalt Roof Cement: ASTM D4586/D4586M, Type I, asbestos-free.

## **PART 3 EXECUTION**

### **3.01 INSTALLATION**

- A. Secure flashings in place using concealed fasteners, and use exposed fasteners only where permitted..
- B. Apply plastic cement compound between metal flashings and felt flashings.
- C. Fit flashings tight in place; make corners square, surfaces true and straight in planes, and lines accurate to profiles.
- D. Seal metal joints watertight.
- E. Secure gutters and downspouts in place with concealed fasteners.



F. Set splash pads under downspouts, and set in place with [\_\_\_\_\_].

**END OF SECTION**

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**SECTION 086200  
UNIT SKYLIGHTS**

**PART 1 GENERAL**

**1.01 SECTION INCLUDES**

- A. Skylights with integral frame.
- B. Integral insulated curb.

**1.02 REFERENCE STANDARDS**

- A. AAMA/WDMA/CSA 101/I.S.2/A440 - North American Fenestration Standard/Specification for Windows, Doors, and Skylights 2017.
- B. ASTM B209/B209M - Standard Specification for Aluminum and Aluminum-Alloy Sheet and Plate 2021a.
- C. ASTM B221 - Standard Specification for Aluminum and Aluminum-Alloy Extruded Bars, Rods, Wire, Profiles, and Tubes 2021.
- D. ASTM B221M - Standard Specification for Aluminum and Aluminum-Alloy Extruded Bars, Rods, Wire, Profiles, and Tubes (Metric) 2021.

**1.03 SUBMITTALS**

- A. See Section 013000 - Administrative Requirements for submittal procedures.
- B. Product Data: Include structural, thermal, and daylighting performance values.
- C. Shop Drawings: Indicate configurations, dimensions, locations, fastening methods, and installation details.
- D. Grade Substantiation: Prior to submitting shop drawings or starting fabrication, submit one of the following showing compliance with specified grade:
  - 1. Evidence of AAMA Certification.
  - 2. Evidence of WDMA Certification.
  - 3. Evidence of CSA Certification.
  - 4. Test report(s) by independent testing agency itemizing compliance and acceptable to authorities having jurisdiction.

**1.04 QUALITY ASSURANCE**

- A. Manufacturer Qualifications: Company specializing in manufacturing the products specified in this section with not less than three years documented experience.
- B. Installer Qualifications: Company specializing in performing work of the type specified and with at least three years documented experience.

**1.05 WARRANTY**

- A. See Section 017800 - Closeout Submittals for additional warranty requirements.
- B. Manufacturer Warranty: Provide five-year manufacturer warranty including coverage for leakage due to defective skylight materials or construction. Complete forms in Owner's name and register with manufacturer.

**PART 2 PRODUCTS**

**2.01 MANUFACTURERS**

- A. Unit Skylights:
  - 1. DĀLYTE, an AiA Industries Company; Polygon Skylights: [www.dalyteusa.com/#sle](http://www.dalyteusa.com/#sle).
  - 2. American Skylights a division of the Andi Group; Standard Curb Mount (Model CM): [www.americanskylights.com/#sle](http://www.americanskylights.com/#sle).
  - 3. FAKRO America LLC; Deck Mounted Fixed Skylight FX: [www.fakrousa.com/#sle](http://www.fakrousa.com/#sle).
  - 4. Substitutions: See Section 016000 - Product Requirements.

## **2.02 SKYLIGHTS**

- A. Skylights: Factory-assembled glazing in aluminum frame, free of visual distortion, and weathertight.
  - 1. Shape: Rectangular dome.
  - 2. Glazing: Double.
  - 3. Operation: None; fixed.
  - 4. Nominal Size: As indicated on drawings, field verify.

## **2.03 PERFORMANCE REQUIREMENTS**

- A. Provide unit skylights that comply with the following:
  - 1. Grade: AAMA/WDMA/CSA 101/I.S.2/A440 requirements for specific skylight type:
  - 2. Allow for expansion and contraction within system components caused by a cycling surface temperature range of 170 degrees F without causing detrimental effects to system or components.

## **2.04 DESIGN CRITERIA**

- A. Unit Skylight Design: Design and size components to withstand dead loads and live loads caused by snow, hail, and positive and negative wind loads acting on skylight unit without damage or permanent set.
  - 1. Regulatory Requirements: Comply with applicable code criteria for loads, including seismic loads.

## **2.05 COMPONENTS**

- A. Double Glazing: Acrylic plastic; factory sealed.
  - 1. Outer Glazing: White translucent.
  - 2. Inner Glazing: Clear transparent.
- B. Frames: ASTM B221 ASTM B221M Extruded aluminum thermally broken, reinforced and welded corner joints, integral curb frame mounting flange and counterflashing to receive roofing flashing system, with integral condensation collection gutter, glazing retainer; clear anodized finish.
- C. Support Curbs: Sheet aluminum ASTM B209/B209M, sandwich construction; 1 inch wide, 4 inches high; glass fiber insulation; with integral flange for anchorage to roof deck.

## **2.06 ACCESSORIES**

- A. Anchorage Devices: Type recommended by manufacturer, exposed to view.
- B. Counterflashings: Same metal type and finish as skylight frame.
- C. Protective Back Coating: Zinc molybdate alkyd.
- D. Sealant: Elastomeric, silicone or polyurethane, compatible with material being sealed .

## **PART 3 EXECUTION**

### **3.01 EXAMINATION**

- A. Verify existing conditions before starting work.
- B. Verify that openings and substrate conditions are ready to receive work of this section.
- C. Verify that curbs installed under other sections are complete.

### **3.02 PREPARATION**

- A. Apply protective back coating on aluminum surfaces of skylight units that will be in contact with cementitious materials or dissimilar metals.

### **3.03 INSTALLATION**

- A. Install aluminum curb assembly, fastening securely to roof decking; flash curb assembly into roofing system.
- B. Install skylight units and mount securely to curb assembly; install counterflashing as required.

C. Apply sealant to achieve watertight assembly.

**3.04 CLEANING**

A. Remove protective material from prefinished aluminum surfaces.

B. Wash down exposed surfaces; wipe surfaces clean.

C. Remove excess sealant.

**END OF SECTION**