

Request for Proposals #21-2118
Tulsa Transit
Legal Services Amendment # 1
Jan 5, 2021

This amendment provides additional information to firms responding to RFP #21-2118 Driver Shields issued by Tulsa Transit.

- 1) Are all the attachments in Appendix A to be completed and submitted along with the proposal, or are those to be completed and submitted once an award is made?
 - a) All attachments are intended to be completed and submitted along with the proposal.
- 2) On Attachment 1, at the end where it mentions “the undersigned chief legal counsel,” how is that to be completed?
 - a) Where it mentions an authorized official/undersigned chief legal counsel, that is to be determined by your firm.
- 3) On Attachment 2, I assume that is for firms that will use some sort of subcontractor or co-counsel to provide legal services.
 - a) This does refer to lower-tier participants
- 4) Though not specified in the RFP, I would assume these completed pages would not count against our 30-page limit.
 - a) The 30-page limit is a firm number. Page 8 of the RFP lists items that are not included in the page count.
- 5) On page 7, under “Experience and References,” it asks for a list of all entities for which our firm has performed service similar to the scope of services in the RFP during the past five years. We are close to finalizing a comprehensive list of clients for whom we provide labor relations, which is less than 60. However, our list of clients for which we provide employee relations services numbers in the hundreds. Would it be possible for us to provide you with a shorter, more manageable list of employment law and litigation clients, or do you require a comprehensive list of all clients? I know we are limited to 30 pages for this response, and it is possible that this list alone could push us over that limit.
 - a) One of the items on Page 8 of the RFP indicates that “Additional lists of references” are excluded from the page count.
 - b) In regard to the employee relations service clients provide us with a good representative sample of the clients.

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- 6) On page 8, under “Fee Proposal,” it asks for “an hourly rate for each area of activity in which representation is sought.” To clarify, are you asking for one blended rate for all work performed in the area of labor relations (regardless of whether the work is being performed by a partner/shareholder, associate, or even paralegal?), and also one blended rate for all work performed in the area of employee relations?
 - a) That is correct although the section does provide for “extra” expenses like reproduction charges, facsimile charges and other related types of expenses.