



P.O. Box 52488, Tulsa, OK 74152 recruit@tulsatransit.org (918) 560-5622 or (918) 560-5608

APPLICATION FOR TEMPORARY CONTRACT WORK

PLEASE PRINT OR TYPE

NAME (FIRST, MIDDLE, LAST)	SOCIAL SECURITY NUMBER
PRESENT ADDRESS (STREET, CITY, STATE & ZIP)	PHONE NUMBER
EMERGENCY CONTACT	EMERGENCY CONTACT PHONE NUMBER
ARE YOU A CURRENT TULSA TRANSIT RIDER <input type="checkbox"/> YES <input type="checkbox"/> NO	ARE YOU FAMILIAR WITH TULSA STREETS AND ABLE TO GIVE DIRECTIONS? <input type="checkbox"/> YES <input type="checkbox"/> NO
U.S. CITIZEN <input type="checkbox"/> YES <input type="checkbox"/> NO IF NOT A CITIZEN, WHAT TYPE OF VISA DO YOU HAVE? <input type="checkbox"/> STUDENT <input type="checkbox"/> PERMANENT ENTRY U.S.A. <input type="checkbox"/> OTHER SPECIFY _____	
HAVE YOU USED THE CURRENT BUS TRACKING SERVICE, ETA SPOT, OR THE PREVIOUS SERVICERIDE SYSTEMS APP? <input type="checkbox"/> YES <input type="checkbox"/> NO	
DAYS AND TIMES YOU ARE AVAILABLE TO WORK	
DAY AND TIME AVAILABLE FOR TRAINING (4 HOUR TRAINING) <input type="checkbox"/> MON-FRIDAY- MORNINGS <input type="checkbox"/> MON-FRIDAY -EVENINGS <input type="checkbox"/> SATURDAY	

Signature of Applicant

Date

AN EQUAL OPPORTUNITY EMPLOYER/AA/ADA AND DRUG FREE



Temporary Contract

JOB TITLE: Ambassador/Customer Service

REPORTS TO: Human Resources

ESSENTIAL FUNCTIONS:

- Knows geographic area of City of Tulsa and surrounding cities including streets and addresses.
- Answers all questions from customers promptly, professionally, and courteously.
- Provides new route information to customers and is sensitive to customer needs.
- Maintains the highest standard of excellence with all people contacted, through personal appearance and attitude.

REQUIREMENTS:

Knowledge – High School Diploma or equivalent required. Customer relations or service experience required; excellent communication skills, knowledge of Tulsa streets, able to read maps.

Physical – Extensive standing and walking are all required in the course of a normal workday.

Pay \$10.00 per hour

Paid training is mandatory the week of September 16-21, for 4 hours.

1 week of work Monday, September 23rd to Sunday, Sept. 29th.

Work a minimum of 4 hours a day; maximum of 8 hours a day.

Day of Week	Start	End
Monday-Friday	5:00AM	12:00 PM
	11:30AM	6:30PM
Saturday	6:30AM	11:30 AM
	11:30AM	5:00PM
Sunday	8:00AM	3:00PM