

**Request for Proposals #19-1902**  
**Tulsa Transit**  
**CNG Fuel Station Maintenance Amendment# 3**  
**October 9, 2018**

This amendment provides additional information to firms responding to RFP #19-1902 CNG Fuel Station Maintenance issued by Tulsa Transit .

Purpose: This amendment answers questions posed by proposers who attended the Pre-Proposal Meeting.

- 1) From what I'm seeing you want a full blown, all in, one price contract on this thing; parts labor, the whole enchilada?

Yes.

- 2) Do you want us to bring our own inventory of critical spares and can we invoice that as we bring it in?

We can, but we would have to take receipt in our inventory system.

- 3) So you are not then looking for an all-inclusive number?

We are, but if proposers are unable to secure parts we want to be flexible enough in our scope of work to allow for all types of proposals to be made and considered.

- 4) Concerning OEM parts, are we going to be able to buy OEM parts as a third party or better yet is IMW going to sell us parts as a third party. If not we may have to purchase parts and keep the inventory here?

Attendees were informed to do their due diligence.

- 5) When you talk about responding remotely, are we going to have access to the software that controls that? Is it in your office or how would we get access to it?

Yes and it calls in to the shop phone.

- 6) Is it possible to remotely dial in?

Yes

- 7) Are you open for alternate bids for replacement of equipment?

See Scope of Work section below.

- 8) Right now the contract you have with your current provider is it a straight maintenance contract or is it a cost per gallon contract? Would it be possible to provide a price quote on a cost per gallon basis?

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Our current contract is more of an events type of relationship. Prior to that it was a month to month basic maintenance contract, much like what we are seeking this time.

While Tulsa Transit wants a more complete maintenance solution for this contract, it should be emphasized that the evaluation of the proposal is based on best value. You may submit your price proposal as an alternative which will be evaluated on the basis of what is the best value for the agency.

9) Is the card reader part of this contract?

No

10) The RFP shows the generator wrapped up in the project. Do you know how many hours the generator has ran? Do they load bank it every year?

Total run time is 94 hours and 12 minutes. It is load banked annually.

11) Who has been maintaining the generator up to this point?

United Engines.

12) The generator is run on diesel, is that cost on Tulsa Transit?

Yes

13) In the case of a total meltdown, are you expecting this contractor to have access to portable fueling?

No.

14) Are all the pumps electric?

Yes

15) Do you ever have a situation where both compressors run a load?

Both compressors will run under heavy loads. It will run both compressors at the same time with no loss of efficiency.

16) When was the station first used?

November 2011.

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**RFP document modifications:**

**Anticipated schedule for RFP events on page 1**

Change Deadline for Questions Regarding the RFP due date from October 11<sup>th</sup>, 4:30 PM to October 18<sup>th</sup>, 4:30 PM.

The Proposal Due date will move from October 25<sup>th</sup>, 4:30 PM to November 1, 4:30 PM.

All other dates will remain as originally posted in the RFP.

**13 Pricing/Quantity page 4**

**Replace:** "Pricing information is required in accordance with the Price Proposal Sheet included in this RFP. The term of this contract is for a total of about fifty-four (54) months with the initial period commencing on January 1, 2019, and expiring at the close of operations on June 30, 2024. Tulsa Transit may, at its option, and after agreement between Contractor and the Tulsa Transit Board, extend the period of this contract up to five (5) additional years, projected to end at the close of operations on December 31, 2029."

**With:** "Pricing information is required in accordance with the Price Proposal Sheet included in this RFP. The term of this contract is for a total of sixty (60) months, with the initial period commencing January 1, 2019 and expiring at the close of operations on December 31, 2024. Tulsa Transit may, at its option, and after agreement between Contractor and the Tulsa Transit Board, extend the period of this contract up to five (5) additional years, projected to end at the close of operations on December 31, 2029. The decision to award the five additional option years enables the contract to (1) be good for a maximum 10 year period and, (2) will be dependent on whether it is in the best interest of the agency to award the additional option years."

**SCOPE OF WORK; CNG Fuel Station Maintenance; 1. General** on page 6, insert after the first paragraph with

- a. In the event contractor is unable to order OEM parts, please offer a proposal whereby Tulsa Transit is responsible for OEM part purchase.
- b. Tulsa Transit would be interested in considering a proposal where as part of the maintenance contract, the compressors themselves will be replaced over the course of a maximum 10 year contract period.

**Basis of Award** section, beginning on page 13 should read:

The following scoring criteria will be used to assist MTTA in making final decisions regarding the contract award recommendation. The over-riding basis of award for this RFP is what is considered to be in the best interest and best value of Tulsa Transit. The relative value of each criteria item is revealed by order of importance:

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**1) Project Cost**

MTTA desires to satisfy the RFP requirements on a timely basis and will consider costs between suppliers along with the value added services that are provided.

**2) References/Contractor Qualifications**

This will be based upon the supplier's ability to meet requirements for qualifying as a responsible supplier. MTTA will call the references listed by the supplier and may also call references not listed by the supplier to verify the satisfaction of the supplier's past customers.

**3) Overall Value**

MTTA will assess all supplier attributes, both tangible and intangible, to determine which proposal gives MTTA the best overall value in terms of:

- Reliability
- Scheduling
- Sustainability
- Coordination with MTTA
- Options provided to MTTA
- Other factors identified during the RFP process that may become relevant

**4) CNG Expertise/Knowledge**

This will be based upon the supplier's specific knowledge of CNG Fleet Operator's needs.

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**ATTACHMENT A**

Please use this form for your price proposal

**1. PRICE PROPOSAL FORM**

	<b>CNG fueling station service &amp; maintenance cost</b>	<b>Quantity</b>	<b>Cost/Unit</b>	<b>Total Cost</b>
	<b>Maintenance Contract with/without OEM parts/Compressor Replacement</b>			\$
<b>FY19</b>				
<b>FY20</b>				
<b>FY21</b>				
<b>FY22</b>				
<b>FY23</b>				
	<b>Additional Option Years for Same</b>			
<b>FY24</b>				
<b>FY25</b>				
<b>FY26</b>				
<b>FY27</b>				
<b>FY28</b>				

*Please add additional pages if necessary.*

*Vendors may provide and appropriately label separate pricing forms for each scenario being proposed.*

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Proposer: \_\_\_\_\_

(Name of Company)

By \_\_\_\_\_

(Print Name)

(Authorized Signature)

\_\_\_\_\_

\_\_\_\_\_

(Title)

(Date)

**Proposer Declaration:**

1. That proposer has carefully read and fully understands the full scope of the Specifications.
2. That proposer has the capability to successfully undertake and complete the responsibilities and obligations in said Specifications.
3. That this proposal may be withdrawn by requesting such withdrawal in writing at any time prior to proposal opening, but may not be withdrawn after proposal opening date and time.
4. That the MTTA reserves the right to award or reject any or all proposals and to accept that proposal which will, in its opinion, best serve the public interest. MTTA reserves the right to waive any technicalities and formalities in the Proposal/Bidding.
5. I acknowledge receipt of addenda number(s).

NOTE: If there are more than four addenda please write in, date and initial below.

Addenda # 1 Date \_\_\_\_\_ Initialed \_\_\_\_\_

Addenda # 2 Date \_\_\_\_\_ Initialed \_\_\_\_\_

Addenda # 3 Date \_\_\_\_\_ Initialed \_\_\_\_\_

Addenda # 4 Date \_\_\_\_\_ Initialed \_\_\_\_\_